Company Logo

Name of Company

Address

Post Code, City

Country

Date: DD.MM.YYYY

To Whom It May Concern,

## The [APP NAME] application is owned and distributed by [COMPANY NAME].

## The app is developed as a container hosting different in nature and number events, organized by [COMPANY NAME].

The purpose of the app is to provide sufficient event / program information to all attendees, as well as to ensure a more interactive onsite experience by allowing in-app users to network, engage, brainstorm and discuss event topics.

Some of the main features of the app include:

* Content and logistics: personalized agenda with breakout sessions and logistics, floor plans, notes, questionnaires, session feedback, group messaging, time-activated content and live updates of all meeting activities.
* Networking: List of participants, instant messaging, business card exchanges.
* Interactivity: Voting and Q&A.

## [COMPANY NAME] has the contractual right to resell and white-label the [APP NAME] application.

The undersigned acknowledge that the above information is correct.

Full Name

Position

Company

Date:

SIGNATURE

Contact Information